

# WASHINGTON STATE PATROL

Identification and Criminal History Section  
For Rogers Adventist School  
200 SW Academy Way, College Place WA 99324



## Rogers Adventist School

**REQUEST FOR CRIMINAL HISTORY INFORMATION  
CHILD/ADULT ABUSE INFORMATION ACTRCW 43.43.830 THROUGH  
43.43.845**

### REQUESTING AGENCY/ADDRESS

Rogers Adventist School  
200 SW Academy Way  
College Place, WA 99324

I certify this request is made to the purpose indicated

Melanie McKey Koch 2010-2011  
Authorized Signature Date

Registrar (509) 529-1850  
Title Area code/Phone Number

### PURPOSE

Check Appropriate Box

- Educational School District (ESD)/School District  
Volunteer - No Fee
- Non-Profit Business/ Organization - No Fee
- Profit Business/Organization - \$10
- Adoptive Parent - \$ 10

Fees are only payable to Washington State Patrol

### APPLICANT OF INQUIRY (Please provide as much information as possible name and date of birth are mandatory.)

Applicant's Name: \_\_\_\_\_

Last First Middle

Alias/Maiden Name(s) \_\_\_\_\_

Last First Middle

Date of Birth: \_\_\_\_\_ Sex: \_\_\_\_\_ Race: \_\_\_\_\_

Month/Day/Year

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Driver's License Number/State: \_\_\_\_\_ / \_\_\_\_\_

Secondary dissemination of this criminal record information is prohibited unless in compliance with RCW 10.97.050.

### IDENTIFICATION DECLARING NO EVIDENCE WASHINGTON STATE PATROL IDENTIFICATION & CRIMINAL HISTORY SECTION

As of this date, the applicant named below shows no evidence  
pursuant to RCW 43.43.830 through 43.43.845

Rogers Adventist School 2010-2011  
Requesting Agency

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Applicant's Name (Print Please)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City/State/Zip

300-200-430 (09/01)

Applicant's Right Thumb Print  
(Optional)

Valid Two Years From Issue

**MAIL COMPLETED FORM TO:**

Rogers Adventist School  
200 SW Academy Way  
College Place, WA 99324

**FOR FURTHER INFORMATION, CONTACT THE REGISTRAR AT:**

**PHONE: (509) 529-1850**

**E-MAIL: [kochme@rschool.org](mailto:kochme@rschool.org)**

*Washington State conviction criminal history record information is available on the Internet Using WATCH (Washington Access to Criminal History). You may use an account established by mail or account application can be printed by accessing WATCH "HELP" files in the Internet.*

**WATCH WEB SITE: <http://watch.wsp.wa.gov>**

**CHILD/ADULT ABUSE RECORD SEARCH GUIDELINES**

Refer to Revised Code of Washington (RCW) 43.43.830-43.43.845 for complete information. Child/Adult Abuse information Act background checks may be conducted by Washington State businesses, organization, or individuals. Other states must conduct searches under the Criminal Records Privacy Act. RCW 10.97.

- 1. *Searches can be conducted only on prospective employees, volunteers, or adoptive parents.***  
Background checks can be conducted on prospective employees, volunteers, or adoptive parents who will or may have unsupervised access to children under sixteen years of age, developmentally disabled persons, or vulnerable adults. The background check is for initial employment or engagement decisions only.  
**Background checks on current employees or volunteers should be done through the Criminal Records Privacy Act, RCW 10.97**
- 2. *Applicants must be notified an inquiry may be made.***  
A business or organization shall not make an inquiry to the Washington State Patrol unless the business or organization has notified the applicant, who may be offered a position as an employee or volunteer that an inquiry may be made.
- 3. *A business or organization must prepare a disclosure statement to be signed by the applicant before a background check may be conducted.***  
A business or organization shall require each applicant to disclose whether the applicant has been:  
(a) convicted of any crime;  
(b) had findings made against him or her in a civil adjudicative proceeding;  
(c) has both a conviction and findings made against him or her.
- 4. *Applicants must be notified of the response.***  
The requesting agency shall notify the applicant of the Washington State Patrol's response within ten days after receipt. The employer shall provide a copy of the response to the applicant and shall notify the applicant of such availability.

**NOTE: The requested record information is furnished solely on the basis of name and/or description similarity with the subject of your inquiry. Positive identification or non-identification can only be effected upon fingerprints.**